



Guru Gobind Singh Indraprastha University  
Sector-16 C, Dwarka, New Delhi – 110078  
Finance & Accounts Department

Reminder

No. GGSIPU/F&A/Security Deposit/2024-25/ 499

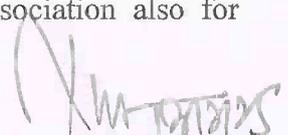
Date: 14/2/2025

CIRCULAR

**Sub: Reg. unclaimed security deposits by students.**

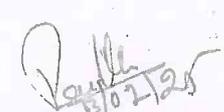
This is in continuation to earlier circular dated 10.12.2024. Many passed out students of University Schools of Studies/Centres have not claimed for refund of security amount deposited by them after due date. Therefore, all such students are hereby advised to apply for the refund of their security deposits through their respective Schools of Studies/Centres latest by 28<sup>th</sup> February, 2025.

All Deans/Directors of University Schools of Studies/Centres are requested to kindly make necessary arrangement to inform such students through alumni association also for claiming their dues of security deposit.

  
(Narender Tyagi)  
Controller of Finance

Copy to:-

1. All Deans/Director, University Schools of Studies/Centre, GGSIPU, New Delhi
2. Incharge, UITS – with a request to upload the same on the University website under the link of A/C Branch
3. Assistant Registrar-For information of the Registrar, GGSIPU, New Delhi
4. Office Copy

  
(Ravi Kant)  
Assistant Registrar

TA

Q  
14/2/25